



Your Homes
Newcastle

Equality Impact and Needs Assessment Form 2010

PART 1 – Initial Assessment

Step 1 – Preparation

Directorate:

Chief Executives

Business Development

Tenancy Services

Finance & Resources

Service:

Business Strategy Team

Name of policy, strategy or service:

Risk Management

Strategy and action plan 2010/12

New

Existing

Lead Officer: Keith McDonald

Members of EINA group (name & title):

① Daniel Stanbury – Assistant policy and
Performance officer

② Gemma Jones - Administration Assistant

Dates of assessment

Start date: 20th January 2011

End date: 5th February 2011

Step 2 - Aims & purpose

(Please see page 10 of the toolkit for further information)

What is the main aim of the policy, procedure or function?	The purpose of this strategy document is to set out our approach to risk management. Our Risk Management Strategy is fundamental to ensuring that we are able to fulfil our statutory obligations and commitments to our stakeholders and partners.
How does this contribute to E&D in YHN?	Without the effective management of risk in all aspects of YHN's business many of YHN's core duties and services won't be able to operate. From an E&D perspective many sections of YHN's customer base will not be able to access the services they need and have come to appreciate.
What are the outcomes and associated aims you are trying to achieve?	Risk management is a key element of an organisations governance framework, and operates alongside other strategic planning mechanisms to achieve the companies' key objectives. The process involves identifying, analyzing, controlling and monitoring the key risks associated with our activities.
Which individuals, organisations or stakeholders are likely to have an interest in or likely to be affected by the policy or function? Who has been consulted?	All internal stakeholders at Divisional and Service level, Audit Committee.
Who has overall responsibility for this policy, strategy or service? And is there a shared responsibility? (E.g. another department, authority or organisation.)	Business strategy Team - Lead performance and policy officer.

<p>Does the development/review of the policy or function present us with an opportunity to promote equality of opportunity and good community relations? Please explain.</p>	<p>No – However the assessment, analysis, monitoring and understanding of the risk involved in all key areas of business ensures that YHN is able to provide the services that tenants want, need and use which in turn promotes equality. Providing services that customers want also helps promote trust and good community relations between YHN and its customers.</p>
<p>What are the main policies, legislation or other documentation that relates to this policy or function?</p>	<p>Business management papers, organisational policy and strategies. Other housing providers risk management strategies, Regional/National strategies and policies. Business plans for YHN and Newcastle City.</p>

Step 3 – Information and data

(Please see page 11 of the toolkit for further information)

What qualitative data has been considered in the development/review of the document/service?

Business management papers, other Housing providers risk management strategies, Regional/National strategies and policies. Business plans for YHN and Newcastle City.

What quantitative data has been considered in the development/review of the document/service?

Performance management data.

Are there any gaps in the data? What actions are required to address this?

Existing strategy didn't have any significant gaps.

Step 4 – Assessing the impact

(Please see page 12 of the toolkit for further information on positive & negative impacts)

All Strands	Impact +/-	Details of impact identified	Evidence
		No groups were identified as being directly impacted by this strategy.	

If negative impacts have been identified, follow step 5 from the toolkit (this step does not need to be documented) and then go to Step 6. If no impacts have been identified, please go to Part 3.

PART 3 – Publishing

Name of policy, strategy or service:

Risk Management
Strategy and action plan 2010/12

Summary:

This can be used to make any comments that you think may be relevant. This includes justifying any positive or negative impacts where no actions have been taken, why an EINA has been signed off or why an EINA was not necessary.

Complete:

Initial Assessment

Full Assessment

No groups were identified as being directly impacted by this strategy.

Lead Officers signature:

[Handwritten signature]

Diversity Officer agreed & signed:

[Handwritten signature]

Director of Service agreed & signed:

[Handwritten signature]

