

## CHANGE OF TENANCY

Address: \_\_\_\_\_

Name of existing tenant: \_\_\_\_\_

Reason for change: \_\_\_\_\_

In certain circumstances, for example if you change your name, you will need to bring in documentation to confirm this.

Tenancy Transferred to: \_\_\_\_\_

From: \_\_\_\_\_

Details of Household:

| Name(s) | Surname | Date of Birth | Relationship to Applicant |
|---------|---------|---------------|---------------------------|
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |
|         |         |               |                           |

Any Special Conditions: \_\_\_\_\_

Signed (Tenant) \_\_\_\_\_

Signed (Officer) \_\_\_\_\_

Date \_\_\_\_\_

| For Office Use Only |          |      |
|---------------------|----------|------|
|                     | Initials | Date |
| Documents seen      |          |      |
| Computer updated    |          |      |